



SUPPORT AGREEMENT			
1. AGREEMENT NUMBER <i>(Provided by Supplier)</i> WC1SH3-02269-583		2. SUPERSEDED AGREEMENT NO. <i>(If this replaces another agreement)</i> WC1SH3-94305-583	
		3. EFFECTIVE DATE (YYYYMMDD) 20020926	4. EXPIRATION DATE <i>(May be "Indefinite")</i> Indefinite
5. SUPPLYING ACTIVITY		6. RECEIVING ACTIVITY	
I. NAME AND ADDRESS J.S. Army Garrison Alaska Xrectorate of Resource Management ATTN: APVR-RRM-DRIS 100 Richardson Dr. #6250 Ft. Richardson, AK 99505-6250		II. NAME AND ADDRESS Alaska Job Corps Center 750 Cope Industrial Way Palmer, AK 99645	
MAJOR COMMAND Installation Management Agency (IMA)		b. MAJOR COMMAND Alaska Job Corps	
SUPPORT PROVIDED BY SUPPLIER			
a. SUPPORT <i>(Specify what, when, where, and how much)</i> See attached Support Category, Program Directors and matrix beginning on page 3. Xrectorate of Logistics Xrectorate of Community Activities		b. BASIS FOR REIMBURSEMENT Laundry and Dry Cleaning Morale, Welfare and Recreation Activities Total annual estimate cost of this ISA	c. ESTIMATED REIMBURSEMENT \$2274.00 Actual Cost <u>\$2274.00</u>
ADDITIONAL SUPPORT REQUIREMENTS ATTACHED: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			
8. SUPPLYING COMPONENT		9. RECEIVING COMPONENT	
a. COMPTROLLER SIGNATURE  CAROLYN A. SHOFFNER	b. DATE SIGNED 16 Sep 02	a. COMPTROLLER SIGNATURE  DIANA CRITZER	b. DATE SIGNED 9/26/02
c. APPROVING AUTHORITY		c. APPROVING AUTHORITY	

11. GENERAL PROVISIONS *(Complete blank spaces and add additional general provisions as appropriate: e.g., exceptions to printed provisions, additional parties to this agreement, billing and reimbursement instructions.)*

- a. The receiving components will provide the supplying component projections of requested support. *(Significant changes in the receiving component's support requirements should be submitted to the supplying component in a manner that will permit timely modification of resource requirements.)*
- b. It is the responsibility of the supplying component to bring any required or requested change in support to the attention of see page 6, paragraph 11 prior to changing or cancelling support
- c. The component providing reimbursable support in this agreement will submit statements of costs to: see page 9, paragraph 7
- d. All rates expressing the unit cost of services provided in this agreement are based on current rates which may be subject to change for uncontrollable reasons, such as legislation, DoD directives, and commercial utility rate increases. The receiver will be notified immediately of such rate changes that must be passed through to the support receivers.
- e. This agreement may be cancelled at any time by mutual consent of the parties concerned. This agreement may also be cancelled by either party upon giving at least 180 days written notice to the other party.
- f. In case of mobilization or other emergency, this agreement will remain in force only within supplier's capabilities.

ADDITIONAL GENERAL PROVISIONS ATTACHED:



YES



NO

12. SPECIFIC CONDITIONS *(As appropriate: e.g., location and size of occupied facilities, unique supplier and receiver responsibilities, conditions, requirements, quality standards, and criteria for measurement/reimbursement of unique requirements.)*

ATTACHMENT I
 WC1SH3-02269-583
 Support Categories

Activity and Support	SBC No.	Basis of Reimbursement	Reimbursable Cost	POC	Phone No.	ISA Page No.
Logistics (DOL)						
Cleaning Clothing and	a30	Piece/bulk prices based upon the type of item and the prevailing contract or in-house rate	.79 cents per pound	QM Laundry	384-1901	10
Program Directors						
ement Services Security Registration	a77 a78	a. Non-reimbursable b. Non-reimbursable c. Non-reimbursable		Law Enforcement	384-0825	11
and Recreation	a13	Individual user fees		FVA/DOA	384-2017	12

DESCRIPTION	PAGE
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Standard Provisions

1. The purpose of this Intragovernmental Support Agreement (ISA) is to establish guidelines and procedures for providing administrative and logistical support to the Alaska Job Corps Center, hereafter referred to as the Receiver, by U.S. Army Garrison Alaska (USAG-AK), hereafter referred to as the Supplier. The support addressed in this ISA is provided at Ft. Richardson, Alaska in coordination with, and subsequent to, the approval of the Receiver.

2. Intragovernmental support. USAG-AK may enter into support agreements with non-DoD federal activities when funding is available to pay for the support, it is in the best interest of the U.S. Government, USAG-AK is able to provide the support, the support cannot be provided as conveniently or cheaply by a commercial enterprise, and it does not conflict with any other agency's authority. These determinations must be approved by the head of the major organizational unit ordering the support and attached to the agreement.

NOTE: In accordance with the 5 December 2001 Assistant Chief of Staff for Installation Management (ACSIM), and subsequent U.S. Army Pacific (USARPAC) guidance, USAG-AK is scheduled to institute Army Baseline Services (ABS) for Army-to-Army customers during N 03. Due to the requirement to cross-level resources to meet ABS levels, the ability of USAG-AK to provide various services identified under the terms of this agreement may require revision/renegotiation.

In N 03 the Army will implement the Transformation Installation Management (TIM) initiative. Additionally, there is an expected increase of Army personnel assigned to FRA and FWA, due to projected force structure modifications in N 04. Due to these changes, the ability of USAG-AK to provide various services identified under the terms of this agreement may require revision/renegotiation.

3. This ISA is authorized and written in accordance with (IAW) Department of Defense Instruction (DoDI) 4000.19, Army Regulation (AR) 5-9, Defense Finance and Accounting Service-Indianapolis (DFAS-IN) Regulation 37-1 and USCINCPACINST 4000.2N. Any USARPAC supplements to these Army regulations also apply.

4. Receiver's mission: To provide qualified students with skills and training opportunities required for successful employment. To create a positive work community based on an employability model.

5. Job Corps student status:

a. In accordance with the provisions of Title 29, United States Code, Sections 1706 and 2897: For purposes of the Internal Revenue Code of 1986 and

Standard Provisions
(continued)

6. Review the Financial Provisions of this agreement annually, or as requested by either the Supplier or Receiver. Review the Specific Provisions triennially, or as requested by either the Supplier or Receiver. Forward all contested matters of support contained herein to respective higher headquarters for disposition and further direction.
7. Receiver will report all violations or suspected violations of security to the Directorate of Plans, Training, Security and Mobilization (DPTSM), Security Division at 384-2208. This responsibility includes incidents falling within the purview of DoD Regulation 5200.1-R, AR 380, AR 381, and AR 604 series.
8. Receiver personnel must abide by all post and installation regulations, directives, and policies, to include postal, fire, safety, security, and similar administrative procedures. Receiver personnel are permitted use of post and installation facilities in accordance with applicable regulations.
3. Services are provided during posted hours of operation. Services shall be equal to those provided the Supplier's own military force and/or within established USAG-AK standards and **guidelines**.

Standard Provisions
(continued)

10. Should the Receiver fail to accept full quantity of reimbursable support provided for herein, the Supplier will make reasonable efforts to absorb and/or redistribute excess supplies OR services. If redistribution OR absorption cannot be accomplished, the Receiver shall reimburse (the Supplier) for any losses incurred by the Supplier.

11. If the Receiver requires available service not addressed within this agreement, the Receiver may submit a DD Form 448, Military Interdepartmental Purchase Request (MIPR) to the applicable budget office of the organization providing such service. If service is required on a recurring basis (defined in general by USARPAC Regulation 5-1 as three times per year over two years or more), the Receiver will submit a written request to incorporate additional service(s) into this agreement. Submit request to U.S. Army Garrison Alaska, Defense Regional Interservice Support (DRIS) Office, ATTN: APVR-RRM-DRIS, 600 Richardson Drive #6250, Ft. Richardson, AK 99505-6250.

12. This agreement will not remain in effect during implementation of Operation Plans (OPLANS).

13. Receiver point of contact:

Director
Alaska Job Corps Center
750 Cope Industrial Way
Palmer, AK 39645
(907) 746-8800/8803

14. Supplier point of contact:

U.S. Army Garrison Alaska
Director of Resource Management
ATTN: APVR-RRM-DRIS
600 Richardson Drive #6250
Ft. Richardson, AK 99505-6250
Phone: (907) 384-7094/Fax: (907) 384-6122
AK Defense Service Network (DSN) Access Code: 317

NOTE: This support agreement was coordinated and prepared by Support Agreement Analyst Barbara Ringland.

Distribution List

- 1 - USARPAC, ATTN: APLG-PM, Ft. Shafter, HI 96858-5100
- 1 - DFAS, Pacific-Operating Location, ATTN: DFAS-PC/AOAA, Pearl Harbor, HI 96860-7553
- 1 - CPOC
- 1 - USAG-AK DRM ASIP Manager
- 1 Alaska Jobs Corps Center, 750 Cope Industrial Way, Palmer, AK 99645

NOTE: Those activities within USAG-AK that require or are interested in either viewing or printing out this agreement refer to the Directorate of Resource Management (DRM) website at <http://www.usarak.army.mil/DRM/> or the Intranet at <https://drm.ak.pac.army.mil> and go to the DRIS web page.

Financial Provisions

1. Mission-unique, above-base level of support (i.e. measurable direct incremental costs) is reimbursable and is charged IAW DA policies and DoD instructions throughout the duration of this agreement. Categories identified as "Customarily Non-reimbursable" (CN) are generally provided at no cost to the Receiver. However, the Supplier may charge the Receiver for incremental CN costs (i.e. special requirements, supplies/materials, and civilian overtime or over hire), which are directly attributable to the Receiver. NOTE: Currently and into the near future, numerous installation functions will be under A-16 studies, resulting in the possible conversion to contracts. If future services convert to contractual arrangements, charges identified within this agreement will be IAW applicable contract terms and costs.

2. Reimbursable charges are "best estimates" calculated through the effective date of this agreement. The reimbursement basis (unit charge) for all support categories is subject to annual review by the performing directorate. As such, annual charges to the Receiver are subject to revision, i.e., to reflect change in operation costs and/or inflationary conditions. NOTE: Although the DODI requires that costs be reviewed annually to ensure continued accuracy of estimated reimbursements, limiting factors may preclude accomplishment. In such a case, inflation rates designated within the DoD Comptroller's Annual Inflation Guidance will be applied to any estimated costs within this agreement.

3. Billings for civilian labor are subject to additional charges to cover civilian personnel fringe benefits, plus an additional 25% for the Cost of Living Allowance (COLA) when General Schedule (GS) employees are utilized. Contract labor is charged at contract cost. Overtime labor must be authorized in advance and is charged at prevailing rates. NOTE: Current year (FY 03) fringe benefit charges = 24.5% (DoD rate) and 32.9% (others rate). The civilian personnel benefits rate fluctuates annually.

4. The Receiver will provide a mutually agreed upon ordering/funding document to the Supplier for any required support. This document will reflect a complete accounting classification to be charged; and it will include a point of contact and telephone number.

5. Billings are processed using Standard Form (SF) 1080 billing procedures (Voucher for Transfer Between Appropriations and/or Funds). Supplier submits an SF 1080 to the applicable office address code. Billings are due when received by the billing office, and become delinquent if payment is not made within 60 days following the respective billing date,

6. Receiver's DODAAC: 160135

Receiver's bill-to address.

Financial Provisions
(continued)

7. Supplier's accounting office address:

Commander
Defense Finance Accounting Service
Pacific-Operating Location
ATTN: DFAS-PC/AOAA
477 Essex Street, Box 1392
Pearl Harbor, HI 96860-5806

8. Reimbursable charges (paragraph 8) are based on fiscal year end 39 cost summaries. (If a more accurate determinant exists it is used.) Estimates may periodically increase due to inflationary adjustments or special Receiver requirements. The Supplier will refund over estimated charges to the Receiver within the applicable fiscal year.

9. Submit mutually agreed upon ordering/funding documents to supplying activities as follows:

<u>Activity</u>	<u>Categories (Services)</u>	Amount
U.S. Army Garrison Alaska	Laundry and Dry Cleaning	
Directorate of Logistics	Bi-weekly Bulk	\$1,395.00
ATTN: APVR-RDL-AB	Bi-monthly Flat	213.00
977 Davis Highway	Graduation	666.00
Ft. Richardson, AK 99505-7000		
	TOTAL AMOUNT:	<u>\$2 274 00</u>

Directorate of Logistics

LAUNDRY AND DRY CLEANING

SUPPLIER WILL: Provide laundry and dry cleaning services for government property and personal articles.

Provide bulk laundry and dry cleaning services to authorized Receiver personnel, within capability.

Provide over the counter laundry and dry cleaning services to authorized Receiver personnel.

Conform to special laundry and dry cleaning instructions (within capabilities) when given prior notice by the Receiver. NOTE: The Supplier reserves the right to refuse items needing special care or handling.

RECEIVER WILL: Submit an original with two copies of DA Form 1687 (Notice of Delegation of Authority - Receipt for Supplies) to the laundry contractor for each bulk submission. Ensure that the director or designee signs DA Form 1687.

Complete DA Form 1974 (Laundry List) and/or DA Form 2707 (Dry Cleaning List) for each bulk submission.

Instruct authorized Receiver personnel on procedures for turn-in to the Quartermaster (QM) Post Laundry at Ft. Richardson. Instruct authorized Receiver personnel on procedures for turn-in of items for sewing.

Notify Supplier in writing of any special care instructions for new or special articles to be laundered or dry-cleaned. Submit special care instructions prior to submitting items for service. NOTE: An increase in cost may be assessed on items needing special care or handling.

Comply with local policies and procedures.

POC:FRA, QM Post Laundry 384-1901

BASIS FOR REIMBURSEMENT: Reimbursable; piece/bulk prices based upon type of item and the prevailing contract or in-house rate.

ATTACHMENT V
Specific Provisions
WC1SH3-02269-583

Provost Marshal

POLICE SERVICES
(Law Enforcement, Physical Security
and Vehicle Registration)

SUPPLIER WILL: Provide privately owned vehicle decals and registration. Control vehicular and pedestrian traffic. Investigate criminal activity IAW regulations or other appropriate directives.

Conduct physical security/crime prevention inspections IAW USARAK Regulation 190-1 (Physical Security). Provide security-related planning and inspections IAW USARAK OPLAN 5645 (Combating Terrorism) for on post Receivers.

Provide privately owned vehicle decals and registration.

RECEIVER WILL: Apprise Supplier of relevant information concerning serious incident reports. Comply with Supplier regulations on law and order, physical security and crime prevention.

POC: FRA, Law Enforcement 384-0825

BASIS FOR REIMBURSEMENT: Non-reimbursable.

Directorate of Community Activities

MORALE, WELFARE AND RECREATION ACTIVITIES
(For Non-DoD Personnel)

SUPPLIER WILL: Provide access to a golf course, skeet/trap range, community and recreational clubs and skiing.

RECEIVER WILL: Comply with Supplier's regulations and directives

POC: FRA, DCA 384-2017

BASIS FOR REIMBURSEMENT: Reimbursable; individual user fees.